

KIRTAN SOLANKI

Operator

Professional Summary

Motivated and detail-oriented Operator with experience in operational support, process monitoring, documentation, and quality control. Seeking opportunities to contribute to organizational success through efficiency, teamwork, and continuous improvement.

Experience

Operator | Unn Urban Health Center, Surat

Sep 2025 – Feb 2026

- Managed daily operations to ensure efficiency and productivity.

Operator | Jilla Panchayat, Surat

Feb 2024 – Aug 2025

- Executed precise operations to enhance production efficiency.
- Maintained operational records and documentation.

Education

12th (2023–2024)

Established by the Government of Sikkim Under Act No.14 of 2020

CCC

Nice Computer Education, Dindoli, Surat (2024–2025)

Skills

Communication • Organizational • People Skills • Collaboration • Problem Solving • Quality Control • Process Monitoring • Documentation Accuracy

Languages

Hindi • English

Contact

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